

< COMPANY LETTER HEAD >

Date

The Manager

Maybank Branch Name

Dear Sir/ Madam,

REQUEST TO PREMATURELY WITHDRAW/UPLIFT FIXED DEPOSIT CERTIFICATE (WITH 31 DAYS NOTICE PERIOD)

..... (Company Name), (Business Registration No) hold the Fixed Deposit Account Number (with Certificate No) issued on (issuance date) for amount of RM (principal amount) with the tenure of (number of months) in Maybank.

However, as I/we urgently require to uplift prematurely the said FD for the Company use, please uplift the above mentioned Fixed Deposit certificate on (Date of the upliftment) and transfer the total amount of principal and accumulated interest to the Company Current Account Number..... maintained at Maybank.

I/we hereby agree the following terms:

- 50% of the contracted interest rate is payable when a 'Notice Period' of 31 days (inclusive of the day of notice) is given by the Company to the branch by way of crediting into the Company Current Account Number provided in the notice
- Based on the received date at the branch, the principal amount and the accrued interest will be credited on the day 32nd into the desired current account available at the Bank.
- The accrued interest will be calculated daily up to the end of the 'Notice Period'.
- Once the notice is given, the change of instructions and upliftment of the Fixed Deposit is not allowed until the end of the 'Notice Period'.

Yours sincerely,

For Bank Use:

{Affix Company Chop}

{Company Authorized Signatories}

Name of accountholder(s):

I/C Number(s):

{Company Authorized Signatories}

Name of accountholder(s):

I/C Number(s):

{Company Authorized Signatories}

Name of accountholder(s):

I/C Number(s):

{Attended by}

Officer Name:

Date received by Branch: