

REGISTRATION FOR EPF, SOCSO, EIS & LHDN VIA M2U BIZ

- Maker is required to submit a one-time registration prior to make statutory body payments (EPF, SOCSO, EIS and LHDN).
- Maker can add one employee at a time for registration purposes. Upon successful registration, Maker can add more employees and proceed with payments from the “submit for payments” tab.
- Maker and Checker must ensure their debiting account is active to make registration or payments to statutory body via Maybank2u Biz.
- Step by Step for Registration for EPF, LHDN, SOCSO, EIS via Manual Entry and File Upload as below.

MAKER SCREEN (SUBMIT FOR REGISTRATION)

Step 1: Maker login to Maybank2u Biz

<https://www.maybank2u.com.my/mbb/m2u/common/M2ULogin.do?action=Login>

Step 2: Select Statutory Payments from the Quick Link dropdown. Then, click Go to proceed with one-time employer registration.

The screenshot displays the Maybank2u.com user interface. At the top, the logo 'maybank2u.com' is visible along with the date and time 'Monday, 14 September 2020 09:59:09'. A navigation bar contains links for 'Home', 'Accounts & Banking', 'Investment', 'Loans', 'Apply Online', and 'Bulk Payment'. Below this, the user's name 'Good Morning VIRTUAL BANKING SDN BHD' and their last login time 'Your last login was on Thursday, 27 August 2020 at 14:56:53' are shown. A 'Quick Link' dropdown menu is open, with 'Statutory Payments' selected and highlighted by a red box. To the right of the dropdown is a 'Go' button. The main content area is divided into several sections: 'Inbox' (No message in inbox), 'Announcements' (Secure2u), 'Accounts & Banking' (View and manage your accounts, make payments, and transfer funds), 'Investment' (Trade using Online Stocks, purchase additional Amanah Saham Nasional Berhad (ASNB) Unit Trust and manage other investments), 'Loans' (View and manage your personal, home or car loans), 'Apply Online' (Apply for our new banking products to suit your financial needs), 'Bulk Payment' (Perform bulk payment to multiple beneficiaries, billers and payroll (EPF, SOCSO, EIS and LHDN) via manual entry or file upload. Register now if you have not signed up yet), 'e-Bills & Statements' (View your bills, bank statements & advices), and 'Utilities' (Personal Details).

Step 3: Maker can choose to submit one-time registration using “Manual Entry Payments” or “File Upload Payments”.

Step 3A: For Registration via Manual Entry Payments;

Step 3A (i): Click “Add Employee Records”

The screenshot shows the maybank2u.com website interface. At the top, there is a search bar with the text "Click here to search" and a "Log out" button with a lock icon. Below this, the date and time "Monday, 14 September 2020 10:04:24" and the security notice "You are now in a secured site" are displayed. A navigation menu includes "Home", "Accounts & Banking", "Investment", "Loans", "Apply Online", and "Bulk Payment". The "Bulk Payment" menu is expanded, showing sub-sections: "Bulk Payment", "Bulk Payment by Entries & File Upload", "Bill Payments & Transfers", and "Statutory Payments". Under "Statutory Payments", there are three main categories: "Manual Entry Payments", "File Upload Payments", and "Reporting". The "Manual Entry Payments" category is further divided into "Add Employee Records" (highlighted with a red box), "Edit/Delete Employee Records", "Submit For One-time Employer Registration", and "Submit For Payments". The "File Upload Payments" category includes "File Upload/Download". The "Reporting" category includes "View Download Report" and "View Submission Status".

Step 3A (ii): Maker to key in employee details and click "Save". After the information is successfully saved, click "View Saved".

maybank2u.com
Monday, 14 September 2020 10:07:50

Click here to search Log out

You are now in a secured site

Home Accounts & Banking Investment Loans Apply Online Bulk Payment

Bulk Payment
Bulk Payment by Entries & File Upload
Bill Payments & Transfers
Statutory Payments

Add Employee Records

Notes:

1. For SOCSO & EIS, employee reference no. is the employee's IC or passport number.
2. Please ensure that you have entered the employer's statutory body reference number as stated in your statement.
3. Please make one-off registration for SOCSO/EIS/LHDN to proceed for the payments.
4. Registration approved by checker will be processed by statutory body in 3 working days.
5. Payment approved by checker before 6:00p.m. will be processed by statutory body by 4:00p.m. the next working day.
6. Payment approved by checker after 6p.m. will be processed by statutory body by 4:00p.m. in 2 working days.

Employee Name:

ID.Number: Select All

Employees Provident Fund (EPF):

Employee Ref No

Employer Amount .00

Employee Amount .00

Social Security Organization (SOCSO):

Employee Ref No

Employer Amount

Employee Amount

Employee Insurance Scheme (EIS):

Employee Ref No

Employer Amount

Employee Amount

Lembaga Hasil Dalam Negeri (LHDN):

Employee Ref No

Employee CP38 Amount

Employee PCB Amount

Step 3A (iii): Verify the employee information you've entered. Then, click "Submit for Registration".

maybank2u.com
Monday, 14 September 2020 10:08:47

Click here to search Log out

You are now in a secured site

Home Accounts & Banking Investment Loans Apply Online Bulk Payment

Bulk Payment
Bulk Payment by Entries & File Upload
Bill Payments & Transfers
Statutory Payments

View Saved Employee Records

Filter by Statutory Body: EPF
 SOCSO
 EIS
 LHDN

| No | Employee Name | Employee Ref No | Employee Amount/Employee PCB | Employer Amount/Employer CP38 | | |
|----|---------------|-----------------|------------------------------|-------------------------------|------|--------|
| 1 | Jon Khoo | LHDN | 9.00 | 1.00 | Edit | Delete |

Submit for Registration Add More

Step 3A (iv): Choose the account to debit the payment and enter employer details. Maker is required to select employees for submission.

Home Accounts & Banking Investment Loans Apply Online Bulk Payment

Bulk Payment
Bulk Payment by Entries & File Upload
Bill Payments & Transfers
Statutory Payments

Submit For One Time Employer - Registration

Notes:

1. For SOCSO & EIS, employee reference no. Is the employee's IC or passport number.
2. Please ensure that you have entered the employer's statutory body reference number as stated in your statement.
3. Please make one-off registration for SOCSO/EIS/LHDN to proceed for the payments.
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From Account: [Dropdown]
Company's Contact Person:
Company's Contact No:
Employer EPF Ref No:
Employer SOCSO Ref No:
Employer EIS Ref No:
Employer LHDN Ref No:
Payment Month(MM/YYYY):

Filter by Statutory Body: EPF SOCSO EIS LHDN

| Select | Employee Name | Employee Ref No | Employee Amount/Employee PCB | Employer Amount/Employer CP38 | |
|--------------------------|---------------|-----------------|------------------------------|-------------------------------|---|
| <input type="checkbox"/> | Nadia | EIS | 180.00 | 200.00 | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
| <input type="checkbox"/> | Nadia | EPF | 100.00 | 120.00 | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
| <input type="checkbox"/> | Nadia | LHDN | 100.00 | 0.00 | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
| <input type="checkbox"/> | Nadia | SOC SO | 130.00 | 150.00 | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |

Step 3A (v): Click Confirm to proceed with submission. The registration file will be submitted to Checker's queue for approval.

Step 3B (iv): From the File Upload screen, please fill up the details and upload the generated file. The registration file will be submitted to Checker's queue for approval.

maybank2u.com
Wednesday, 15 April 2020 12:36:43
You are now in a secured site

Online Banking File Upload

Upload File

| | |
|--------------------|----------------------------|
| From Account: | -- Please select -- |
| Statutory Payment: | -- Please select -- |
| Submission Type: | -- Please select -- |
| Payment File: | Choose File No file chosen |
| | Upload File |

Click [here](#) to download the file template.

To logout from Maybank2u.com, please click on Online Banking and choose logout.

Upon Checker's approval, Maker to click "Submit for One-Time Employer Registration" to check if the registration is completed.

maybank2u.com
Monday, 14 September 2020 10:04:24
You are now in a secured site

Click here to search Log out

Home Accounts & Banking Investment Loans Apply Online Bulk Payment

Bulk Payment
Bulk Payment by Entries & File Upload
Bill Payments & Transfers
Statutory Payments

Statutory Payments

| Manual Entry Payments | File Upload Payments | Reporting |
|--|----------------------|------------------------|
| Add Employee Records | File Upload/Download | View Download Report |
| Edit/Delete Employee Records | | View Submission Status |
| Submit For One-time Employer Registration | | |
| Submit For Payments | | |

- [Bulk Payment](#)
- [Bulk Payment by Entries & File Upload](#)
- [Bill Payments & Transfers](#)
- [Statutory Payments](#)**

Submit For One Time Employer - Registration

Notes:

1. For SOCSO & EIS, employee reference no. is the employee's IC or passport number.
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6. Payment approved by checker after 6p.m. will be processed by statutory body by 4.00p.m. in 2 working days.

SOCSO & LHDN & EIS & EPF Registration Has Been Completed. Please proceed with Payments.