



# Maybank2u Biz / Maybank AutoCredit Application Form

Type in your details and print out the form. Bring the printed form with completed details to your home branch.

**Maybank2u Biz**  
(Fill in section A,B,E)

**Maybank2u Biz & Maybank AutoCredit**  
(Fill in section A,B,C,E)

**Maybank AutoCredit**  
(Fill in section A,C,D,E)

## Document Required (Applicable to Maybank2u Biz & Maybank AutoCredit)

Please tick in the box

- Application Form
- Mandate Letter - Maybank2u Biz (for Partnerships / Professionals)
- Mandate Letter - Maybank AutoCredit (for Sole Proprietor / Partnerships / Professionals)
- Minutes of Meeting (for Clubs, Societies & Association)
- Board Resolution - for Private Limited Companies (Sdn Bhd) / Authorisation Letter - for Government Education Institution

(Note: Sample of mandate letter and board resolution is available at Maybank2u website)

## (A) Company Details

Company/Firm Name

Business Registration Number

Address

Contact Person

Office Number  Mobile Number

## (B) Maybank2u Biz (Account and user details)

Account Number to be linked to Maybank2u Biz

Appointment of Users (Total maximum 5 users. One User will have one type of ID Access only.)  
(approved as per Board Resolution / Mandate Letter / Minutes of Meeting)

Type of Access	Function allowed
Viewer	User can view the accounts details only.
Checker	User can view, approve transaction and upload Maybank AutoCredit file only.
Maker	User can view and initiate the transaction only.

(Please appoint Minimum. 1 Checker (Minimum. 2 Checkers for Society, Club & Association) to approve the transaction initiated by the Maker)

### User 1

Name  IC / ID No.

Email Address  Mobile Number

Type of ID Access  Viewer  Maker  Checker  
(Please tick one only)

ID Access Number (for Maybank branch use only)

### User 2

Name  IC / ID No.

Email Address  Mobile Number

Type of ID Access  Viewer  Maker  Checker  
(Please tick one only)

ID Access Number (for Maybank branch use only)

### User 3

Name  IC / ID No.

Email Address  Mobile Number

Type of ID Access  Viewer  Maker  Checker  
(Please tick one only)

ID Access Number (for Maybank branch use only)

### User 4

Name  IC / ID No.

Email Address  Mobile Number

Type of ID Access  Viewer  Maker  Checker  
(Please tick one only)

ID Access Number (for Maybank branch use only)

### User 5

Name  IC / ID No.

Email Address  Mobile Number

Type of ID Access  Viewer  Maker  Checker  
(Please tick one only)

ID Access Number (for Maybank branch use only)

**(C) Maybank AutoCredit (Accounts and Payment Details)**

Payment Accounting Software (Example: UBS, HR2000, sage)  Yes  No If Yes, Please Specify \_\_\_\_\_

Payment Type  Salary  Others

Total Payment Amount (RM)

Total Number of Staff

Company's Short Name (Max 13 letters)

Maybank Account Number  
(For debiting purposes)

**(D) Maybank AutoCredit (Administrator Details)**

*Payee Administrator Information (approved as per Board Resolution / Mandate Letter / Minutes of Meeting)*

Administrator's Name

Identity Card Number:

Email Address

**(E) Signature (Refer to Board Resolution / Mandate Letter / Minutes of Meeting)**

We, as the Directors/Authorised Signatories hereby agree with the attached Terms & Conditions

\_\_\_\_\_  
*Director's/Authorised Signatory*  
Name:

\_\_\_\_\_  
*Director's/Authorised Signatory*  
Name:

\_\_\_\_\_  
*Director's/Authorised Signatory*  
Name:

\_\_\_\_\_  
*Director's/Authorised Signatory*  
Name:

**(F) For Maybank Use Only** (all field must be filled)

**i) For Maybank Branch**

Maybank AutoCredit -Service Charge per transaction

1. Within Maybank account (intrabank)

2. Interbank Transaction/GIRO  + RM 1.00  
(All fees are excluding GST)

If existing Maybank AutoCredit Customer,  
indicate originator ID

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I hereby sighted the original documents and confirm that the Director(s)/authorised personnel is as per the Board Resolution /  
Mandate Letter / Minutes of Meeting

\_\_\_\_\_  
*Branch Authorised Signatory & Stamp*

Name

PF No.

Contact Number

Branch

Date

**Note:**

Please email the application to the following email address:

- i) **Maybank2u Biz ONLY** : m2u\_biz@maybank.com.my
- ii) **Maybank AutoCredit ONLY** : autocredit\_apps@maybank.com
- iii) **Maybank2u Biz & Maybank AutoCredit** : Send to above both email

ii) For HQ, Payment & Support, Operation use

**1<sup>st</sup> time submission**

Approved/Declined (please circle)

Maybank AutoCredit Originator ID:

Account Status: Ordinary/Privilege (please circle one only)

Date:   
D D M M Y Y Y Y

**Date Received & Chop**

\_\_\_\_\_  
*Authorised Signatory*

Name/PF No.:

Date:

**2<sup>nd</sup> time submission**

Approved/Declined (please circle)

Maybank AutoCredit Originator ID:

Account Status: Ordinary/Privilege (please circle one only)

Date:   
D D M M Y Y Y Y

**Date Received & Chop**

\_\_\_\_\_  
*Authorised Signatory*

Name/PF No.:

Date: