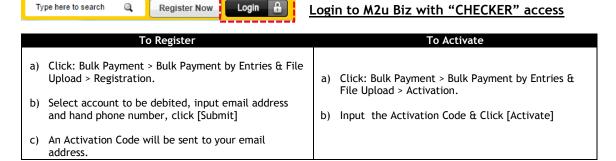


# STEP BY STEP GUIDE FOR BULK PAYMENT VIA M2U Biz

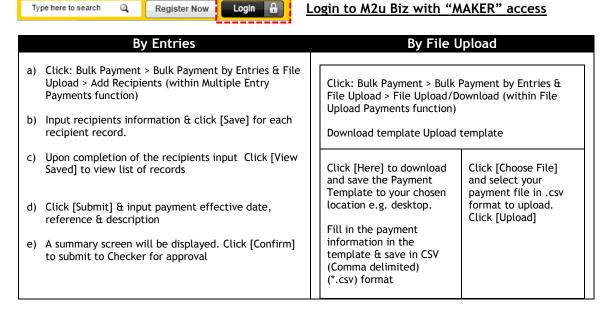
## 1. Registration & activation of Bulk Payment



#### Note:

Please call Maybank Group Call Center (MGCC) at 1-300-88-6688 if you do not receive the Activation Code within 2 days.

### 2. Perform Bulk Payment



## 3. Approve Bulk Payment



- a) Click: Bulk Payment > Bulk Payment by Entries & File Upload > Approval
- b) Click [Pending Approval] to view summary & list of records submitted
- c) Un-tick the selection box one by one if you wish to reject the item, Click [Proceed] & a summary record will be displayed for confirmation.
- d) Request [TAC] for approval
- e) Input [TAC] & Click [Approve]

**END**